

Bike Share Scheme Policy

Category:	Governance
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Approved By:	Executive Committee
Contact Person:	The President

Introduction

The purpose of this policy is to provide clear direction on how the Bike Share Scheme will operate and be managed by the University of Canterbury Students' Association (Association).

Policy Statement

The Association strives to ensure that students have a positive experience while studying at the University of Canterbury. Part of this experience is to ensure that students have means to be mobile, both around campus and off-campus around the nearby neighbourhood.

Objective

The objective of the Bike Share Scheme is to provide a sustainable and healthy means of transport without students incurring a cost.

Procedures

1. All procedures must comply with relevant health and safety standards.
2. Initially bicycles will be located in stands outside Café 1894.
3. Keys and helmets will be available and issued from the Association reception.
4. Students (and staff) will provide their UC form of identification and complete a registration form. This form will cover name, contact details, bike identification, date and time, and conditions of the loan.
5. Bikes will be available only during the day and in Association office hours of operation.
6. Bikes will be regularly maintained by an Association contractor to ensure they are safe and road worthy. A record of maintenance must be kept.
7. To ensure low cost maintenance and ease of use, a preference for single speed bikes will be made.
8. All accidents and damage to the bikes are to be reported on return of the helmet and key. A record of accidents must be kept.
9. Bikes will be returned to where they were picked up.