

Campus Drug and Alcohol Policy

Last Modified	April 2015
Review Date	November 2017
Approval Authority	Vice-Chancellor
Contact Person	Campus Services Manager - Learning Resources

Introduction

The University strives to provide a safe and secure environment for all students and staff on campus. This policy clearly sets out the rules regarding drug and alcohol use within the University campus.

Definitions

Campus - includes all University property, including vehicles, field stations, regional campuses and centres and applies to all activities under the general control of the University.

Policy Statement

Illicit Drugs

It is illegal in New Zealand to possess, use, or sell illicit drugs. The University is committed to maintaining a drug free campus. The possession, use, or consumption of any prohibited narcotic, drug, or substance by any person on campus for which the person does not have a legal prescription or licence, is strictly forbidden.

The manufacture, possession, and distribution of prohibited narcotics, drugs or other controlled substances by any person on campus are strictly forbidden.

Enforcement of this policy will be undertaken by either the appropriate statutory authority and/or the University under the terms of the [Discipline Regulations \(University Regulations website\)](#) (for students) or the [Staff Disciplinary Policy \(PDF, 139KB\)](#)

Alcohol

While it is acknowledged that the moderate consumption of alcohol can be a part of socialising for many people, the excessive use and subsequent harms associated with overuse creates many social and environmental problems. The University promotes a responsible attitude towards the provision, service, and consumption of alcohol by providing the following policy.

The intention of this policy is to promote positive attitudes and encourage social responsibility in the use of alcohol on University premises.

This policy reflects not only the University's ethos and intention to reduce alcohol related harm but also the legal requirements under the [Sale and Supply of Alcohol Act 2012 \(New Zealand Legislation website\)](#) ('the Act'), where it directly relates to the object of the Act: that 'the sale, supply and consumption of alcohol should be undertaken safely and responsibly; and that the harm caused by the excessive or inappropriate consumption of alcohol should be minimised.'

The University works closely with and supports the Act's regulatory agencies: Police, Liquor Licensing, District Licensing Inspectors and representatives of the Medical Officer of Health (Community and Public Health).

This policy applies to all formal and informal events organised on campus. Where employees are representing the University they are expected to promote this policy.

Rules

1. Students and societies are accountable for their own decisions regarding alcohol use; they are also responsible for knowing, understanding, and complying with University policies and the Act.
2. Any costs incurred in meeting the requirements of this policy are the responsibility of those on whose behalf the cost/s were incurred, such as function organisers and participants.
3. The University promotes responsible and moderate use of alcohol at all times among staff and students who choose to consume it.
4. It is not acceptable to be on campus at any time while intoxicated.
5. Any student group wishing to hold a function on campus where alcohol is to be served must first obtain permission from Campus Services. Please refer to the [Student Events on Campus Procedures \(PDF, 205KB\)](#) for details on how to apply. Permission is not required for staff only functions.
6. Limited functions are permitted within the main campus area and are only permitted when they are supported by a staff member **who will be present throughout the function and who is both familiar with, and ensures compliance with, appropriate Host Responsibility requirements**. Please refer to the [Student Events on Campus Procedures \(PDF, 205KB\)](#) for details on recording the name and contact details of the responsible staff member. [Christchurch City Council's Host Responsibility Guidelines \(Christchurch City](#)

[Council website](#)) apply predominantly to licensed premises, however they should also be followed where alcohol is provided on campus.

7. Student only functions where alcohol is to be available may only be held on Ilam Fields or within the confines of the University of Canterbury Students' Association's (UCSA) facilities and immediate environs. Please refer to the [Student Events on Campus Procedures \(PDF, 196KB\)](#).
8. Functions held within the UCSA facilities or immediate environs are the responsibility of the UCSA and must still comply with this policy. Please refer to the [UCSA \(UCSA website\)](#)
9. No function will be permitted where the consumption of alcohol is the primary or predominant reason for the function.
10. Behaviour at functions on campus which are run by a student society/club is the primary responsibility of the committee of that society/club.
11. Any damage occurring at a function or by direct result where it is clear that lack of control or planning contributed to the subsequent problems will be charged to the society/club. Societies and clubs must ensure that students at the event behave to an acceptable standard. Under no circumstances shall intoxication be advanced as an excuse for antisocial, unacceptable or unlawful behaviour.
12. Depending on the type of event a pre-event briefing may need to be held with Campus Services Staff and/or the Act's regulatory agencies. Events needing a pre-event briefing are those deemed by Campus Services, Police, Council or Community and Public Health as high risk events due to the nature of the event or crowd, the numbers attending, previous problems and incidents or new events organised by societies/clubs for the first time.
13. At all student functions where alcohol is available, a [Special Licence \(PDF, 102KB\)](#) may be required. The purpose of a Special Licence is to allow the sale and/or supply of liquor in other than established licensed premise. The convenor of the function must hold a copy of the licence on their person on site, for the duration of the function. Please refer to [Alcohol Licensing \(Christchurch City Council website\)](#) for information on applying for a Special Licence.
14. Any person who without the appropriate licence sells, displays or keeps for sale any alcohol commits an offence under [section 233 \(New Zealand Legislation website\)](#) of the Act, and will be liable on conviction to either a term of imprisonment not exceeding three months, or a fine not exceeding \$40,000.¹
15. Conditions relating to the adequate provision of and promotion of food, non-alcoholic beverages, signage, management of prohibited persons, and other conditions aimed at ensuring the responsible supply of alcohol are prescribed in each Special Licence issued. Under [section 247 \(New Zealand Legislation website\)](#) of the Act, if licensed conditions are not met, the sale and supply of liquor is deemed unauthorised and each unauthorised sale can incur a fine of up to \$20,000.¹
16. At all functions where alcohol is available, food must be conveniently available and in sufficient quantities and at a reasonable price as to comply with licensing laws.

¹ Enforcement of the Act is undertaken by the statutory monitoring agencies.

17. At student functions where alcohol is to be sold or provided, non-alcoholic beverages must be continuously available at all times in equal or greater quantity than alcoholic beverages, and provided at a significantly lower cost.
18. Water should be conveniently available and must be complimentary.
19. Where alcohol is made available at events and functions, under the provisions of a Special Licence event organisers must ensure they have effective plans to identify, prevent or deal with potentially intoxicated patrons.
20. Event organisers must adhere to, and be aware of, the following legal obligations pursuant to the Act:
 - [Section 249 \(New Zealand Legislation website\)](#): Servers of alcohol must not allow a person to become intoxicated.
 - [Section 248 \(New Zealand Legislation website\)](#): No intoxicated person may be served alcohol at any function.
 - [Section 252 \(New Zealand Legislation website\)](#): No intoxicated person is allowed to enter or remain at any function.
 - [Section 239 \(New Zealand Legislation website\)](#): No person under the age of 18 may be served alcohol at any function.
21. It is the responsibility of the event organisers to ensure servers of alcohol on campus are suitably trained and competent in responsible server practices. Assistance from Community & Public Health in training those serving and organisers in responsible service can be arranged.
22. Activities such as drinking games that promote the excessive consumption of alcohol are not permitted at any function on campus and are an offence under the Act.
23. It is acknowledged that for personal or cultural reasons, people on campus may not wish to partake in alcohol use and their choice will be respected.
24. Within the University campus liquor and alcohol advertising (including promotional activities, posters, flyers and any promotional material) is prohibited. There are two exceptions to this rule;
 - UCSA premises
 - Clubs Days sponsorship signage (must be of a reasonable nature)

Educational Material

The University promotes the well-being of its staff and students by providing educational material concerning at-risk drinking. These guidelines are detailed in this document and additional information is available from the [Alcohol Advisory Council \(Health Promotion Agency website\)](#) and [Students Against Driving Drunk \(SADD\) \(SADD website\)](#)

Healthcare Assistance and Counselling

For assistance relating to treatment for personal problems concerning alcohol use, please contact the Health Centre or refer to the [Health Centre – Counselling \(University Health Centre website\)](#)

Licensing Act Compliance

To ensure compliance with the Act, the Police, District Licensing Agency Inspectors and representatives of the Medical Officer of Health regularly monitor Licensed Premises and Events. Breaches of the Act can result in fines of up to \$40,000 or imprisonment.

University Security Services Authority

UC Security Services are charged with the safety and security of the University and all persons on campus. If a disturbance occurs at any function held on campus, UC Security Services have the authority to require the function to cease and the participants to leave campus. Failure to comply may result in trespass action being taken.

If you have any further questions around this policy, please contact your [Health and Safety Advisor \(University Human Resources website\)](#)

Related Documents and Information

Legislation

- [Sale and Supply of Alcohol Act 2012 \(New Zealand Legislation website\)](#)

Regulations

- [Discipline Regulations \(University Regulations website\)](#)

UC Policy Library

- [Staff Code of Conduct \(PDF, 177KB\)](#)
- [Staff Disciplinary Policy \(PDF, 139KB\)](#)
- [Student Code of Conduct \(PDF, 124KB\)](#)
- [Student Events on Campus Procedures \(PDF, 205KB\)](#)

University Website and Intranet

- [Health Centre – Counselling \(University Health Centre website\)](#)
- [Health and Safety Advisor \(University Human Resources website\)](#)
- [How Do I \(University Facilities Management website\)](#)

External

- [Alcohol Advisory Council \(Health Promotion Agency website\)](#)
- [Alcohol Licensing \(Christchurch City Council website\)](#)
- [Host Responsibility Guidelines \(Christchurch City Council website\)](#)
- [Special Licence \(PDF, 102KB\)](#)
- [Students Against Driving Drunk \(SADD\) \(SADD website\)](#)
- [University of Canterbury Students' Association \(UCSA\) \(UCSA website\)](#)

Document History and Version Control Table			
Version	Action	Approval Authority	Action Date
<i>For document history and versioning prior to 2013 contact ucpolicy@canterbury.ac.nz</i>			
1.00	Conversion of document onto new template and document pushed out	Policy Unit	Sep 2013
1.01	Hyperlinks updated	Policy Unit	Nov 2013
1.02	Document review date pushed out	Policy Unit	Feb 2014
1.03	New Act inserted and hyperlinks updated. General editing.	Policy Unit	May 2014
1.04	Hyperlinks updated.	Policy Unit	Jun 2014
1.05	Review date pushed out.	Policy Unit	Sep 2014
1.06	Contact Officer updated	Policy Unit	Dec 2014
2.00	Scheduled review by Contact Officer.	Policy Unit	Apr 2015