

APPROVED MINUTES

EXECUTIVE MEETING



At the Executive Meeting on Monday, September 10, 2018 these minutes were confirmed as presented.

Name: UCSA
Date: Monday, August 13, 2018
Time: 5:00 PM to 5:45 PM
Location: UCSA office, Room 126, Puaka-James Hight Building, University of Canterbury, Christchurch
Board Members: Alex Holmes, Devanshi Gandhi, Emma McCone, Harry Beaumont, Jackson White, Josh Proctor (Chair), Julia Rolleston, Laura O'Dwyer, Liam Donnelly, Sam Brosnahan, Shayne Goldingham, Tamahou Thoms
Attendees: Bridget O'Connor-Norton, James Huntley
Apologies: Laura Robinson

1. Opening Meeting

1.1 Interests Register

2. Club Affiliations

2.1 UCSA Grants and Affiliations



ProdSoc Affiliation

114/2018

MOVE FROM THE CHAIR

That the Executive approve the affiliation of the University of Canterbury's School of Product Design (ProdSoc)

Decision Date: 13 Aug 2018

Mover: Josh Proctor

Outcome: Approved



University of Canterbury Political Science Society (UCPols)

115/2018

MOVE FROM THE CHAIR

That the Executive decline the grant application from University of Canterbury Political Science Society (UCPols) for \$276.00 to purchase Kompletely Kiwi

brand UC Pols custom drink coasters upon recommendation from the Clubs Coordinator as the grant application was retrospective.

Decision Date: 13 Aug 2018
Mover: Josh Proctor
Outcome: Approved



Te Pūtairiki Maori Law Students Society

116/2018

MOVE FROM THE CHAIR

That the Executive decline the grant application from Te Pūtairiki Maori Law Students Society for \$3,000.00 for venue hire for their 25th Anniversary Dinner upon recommendation from the Clubs' Coordinator as the club has free access to the UCSA venues. The total cost of the project is \$14,300.

The Clubs Coordinator will discuss supporting the club and their function in other ways.

Decision Date: 13 Aug 2018
Mover: Josh Proctor
Outcome: Approved



The Investment Society (UCIS)

The Commerce, International and Science Representatives left the meeting due to a conflict of interest

117/2018

MOVE FROM THE CHAIR

That the Executive partially accept the grant application from The Investment Society (UCIS) for \$1,000.00 to purchase 1 x 6 x 3m Gazebo (grant would replace the earlier awarded grant) upon recommendation from the Clubs Coordinator as the club now wants to have printing on their gazebo. The application amount was for \$1,399.00.

Decision Date: 13 Aug 2018
Mover: Josh Proctor
Outcome: Approved



Canterbury Muslim Students' Association

118/2018

MOVE

That the Executive accept the grant application from University of Canterbury Muslim Students' Association (UC MUSA) for \$500.00 to fly a speaker in from Malaysia for a talk during Islamic Awareness Week upon recommendation from the Clubs Coordinator. The total cost of the project is \$1,143.69.

Decision Date: 13 Aug 2018
Mover: Jackson White
Secunder: Julia Rolleston
Outcome: Approved



University of Canterbury Feminist Society (UC FemSoc)

119/2018

MOVE

That the Executive partially accept the grant application from University of Canterbury Feminist Society (UC FemSoc) for \$529.00 for printing costs for Women's Suffrage event upon recommendation from the Clubs Coordinator.

The total cost of the project is \$2,174.00 and the application amount was for \$579.00.

Decision Date: 13 Aug 2018
Mover: Shayne Goldingham
Seconder: Sam Brosnahan
Outcome: Approved



120/2018MOVE That the Executive partially accept the grant applica...

120/2018

MOVE

That the Executive partially accept the grant application from UC Iranian Society for \$144.90 to purchase a voice recorder upon recommendation from the Clubs' Coordinator. The total cost of the project is \$2,174.00 and the application amount was for \$1,300.00.

The Clubs' Coordinator will meet with the club to discuss the remainder of their application for Culture Fest 2018 and gear for their volleyball team.

Decision Date: 13 Aug 2018
Mover: Alex Holmes
Seconder: Harry Beaumont
Outcome: Approved



Canterbury University Samoan Students' Association (CUSSA)

121/2018

MOVE FROM THE CHAIR

That the Executive decline the grant application from Canterbury University Samoan Students' Association (CUSSA) for \$2,000 for the purchase of hoodies for an annual conference upon recommendation from the Clubs' Coordinator as it does not meet the grants criteria. The total cost of the project is \$20,000.

The Clubs' Coordinator will make contact with the club again to offer some support for the conference.

Decision Date: 13 Aug 2018
Mover: Josh Proctor
Outcome: Approved



Individual Sports Grant

The Law Representative left the meeting due to a conflict of interest.

122/2018

MOVE

That the Executive partially grant the grant application from an individual to attend the 2018 University Triathlon World Championships in Sweden for \$155.90 upon recommendation from the Clubs' Coordinator as these were the only quotes supplied.

The Clubs' Coordinator has requested more information.

Decision Date: 13 Aug 2018
Mover: Liam Donnelly
Seconder: Devanshi Gandhi
Outcome: Approved



University of Canterbury Climbing Club

123/2018

MOVE

That the Executive partially grant the grant application from University of Canterbury Climbing Club of \$1,357.69 to purchase climbing gear: 10 x Dogbone, 3 x climbing rope and 24 x Quickdraw upon recommendation from the Clubs' Coordinator.

Decision Date: 13 Aug 2018
Mover: Jackson White
Seconder: Alex Holmes
Outcome: Approved



Backyard Cricket Society (BYCSOC)

The President, International and Law Representative left the meeting due to a conflict of interest.

124/2018

MOVE

That the Executive approve the grant application from Backyard Cricket Society (BYCSOC) for \$426.87 to purchase proper cricket gear (helmets, pads, boxes, bats, balls) for net sessions the club is looking to run upon recommendation from the Clubs' Coordinator as the club would like to expand its activities towards giving its members an opportunity to practice their cricket skills in net sessions.

The Finance Officer chaired the meeting for this motion.

6/3

Decision Date: 13 Aug 2018
Mover: Tamahou Thoms
Seconder: Julia Rolleston
Outcome: Approved



Canterbury University Snow Sports Club (CUSSC)

The Engineering Representative left the meeting due to a conflict of interest.

125/2018

MOVE

That the Executive approve the grant application from Canterbury University Snow Sports Club (CUSSC) for \$700.00 to purchase 1 x set of Alpine Radios as the radios will improve communication and therefore safety on the mountain.

Decision Date: 13 Aug 2018
Mover: Shayne Goldingham
Seconder: Sam Brosnahan
Outcome: Approved



UC Football

126/2018

MOVE

That the Executive decline the grant application from UC Football for \$1,477.74 for venue hire and trophies and awards for prize giving upon recommendation from the Clubs' Coordinator as it does not meet the grants criteria of a genuine community sporting events.

Decision Date: 13 Aug 2018
Mover: Devanshi Gandhi
Seconder: Harry Beaumont
Outcome: Approved

3. Minutes

3.1 Confirm Minutes

Executive Meeting Monday, July 30, 2018, the minutes were confirmed as presented.



127/2018MOV That the Executive deem the minutes from the meeting ...

127/2018

MOVE

That the Executive deem the minutes from the meeting held on 30 July 2018 as a true and accurate record

Decision Date: 13 Aug 2018
Mover: Alex Holmes
Seconder: Emma McCone
Outcome: Approved

4. Actions from Previous Meetings

4.1 Action Item List

Due Date	Action Title	Owner
14 May 2018	Strategic Plan Status: Completed on 10 Sep 2018	Dave Hawkey
30 Jul 2018	Academic Support Coordinator Status: In Progress	Dave Hawkey
03 Aug 2018	UCSA Building Toilets Status: In Progress	Dave Hawkey
12 Aug 2018	UCSA Logo Status: Completed on 10 Sep 2018	Dave Hawkey
12 Aug 2018	CEDAC Grant Status: Completed on 10 Sep 2018	Laura O'Dwyer
12 Aug 2018	The Living Room Space Status: Completed on 10 Aug 2018	Laura Robinson

5. Board Annual Work Plan

5.1 Annual Work Plan

The annual work plan was taken as read.

6. Student Representation

6.1 Post Graduate Advisory Group

The Living Room space is now open to the Post Graduate student body.

6.2 International Student Advisory Group

The minutes of the second International Student Advisory Group meeting were taken as read. Topics discussed included feedback on UCSA led events, the potential of an international student buddy system and the preferred communications channels for International students.

6.3 Student Equity and Wellbeing Advisory Group

There is a Student Wellbeing and Equity Advisory Group meeting scheduled for this week so an update will be provided at the next Executive meeting.

6.4 Te Akatoki Update

The Te Akatoki co-President advised that there was no update to report.

7. Other Business

7.1 UCSA Logo

The Chief Executive will work with the design company on the latest suggestions for the logo.

7.2 Elections

The President reminded the Executive that there is only one full day campaigning left. The Presidential debate will take place tomorrow at 12pm in the Undercroft common area and everyone was encouraged to attend.

The President will send out a redphone to all students to remind them about voting in the UCSA elections.

7.3 General Business

The Post Graduate Students' Association (PGSA) are hosting an event for the all the candidates in the UCSA elections in the Living Room.

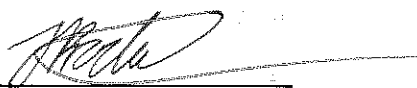
The combined Advisory Board and Executive held last Thursday went well. Feedback has been received from individual members of the Advisory Board.

8. Close Meeting

8.1 Close the meeting

Next meeting: Executive Meeting - Monday, 10 September 2018, 5:00 PM

Signature: _____



Date: _____

10/9/18