

Neighbourhood Vandalism Policy

Category: General
Last Modified: April 2010
Review Date: April 2011
Approved By: Executive Committee
Contact Person: The President, Ext 3934, Chief Executive, Ext 6585

Introduction:

The purpose of the neighbourhood vandalism policy is to provide clear expectations of the management and staff of the procedures to follow when there has been a complaint about “student” vandalism with local community

Policy Statement:

The Association strives to be a good neighbour and make a positive contribution to the community.

The Association devotes significant efforts not only to representing its stakeholders, building a strong organisation but also to philanthropic and socially responsible initiatives.

The Association is aware that it has a significant moral responsibility concerning the commitment to assist in improving the quality of life of civic community that it operates within.

The Association understands that some students do cause problems. However the Association also believes that the reported tensions between students and their communities are based on some very negative stereotypes that are based on the anti-social actions of a tiny minority.

The Association seeks to improve its social performance, with the objective of ensuring that its activities contribute to a positive experience for the communities in which it operates.

The Association therefore considers it important to be seen to be making amends even if it is not liable.

Procedure

The following procedures must be followed when an act of vandalism has taken place and been reported:

1. If a neighbour or member of the community experiences damage to their property within the local neighbourhood they must report the damage to the police
2. They must then call UCSA reception or Riccarton Community Watch Riccarton Inc to report the damage. They must leave details of the damage, when it occurred, the police crime reference number and contact details

3. All details must be recorded on the UCSA neighbourhood vandalism attached form
4. The UCSA Chief Executive will assess the report and determine what action, if any will be taken to help with repairs. Each reported case of damage will be assessed on a case by case basis. There is no guarantee that the UCSA will make assist with the repair of any damage
5. USCA may at its discretion and on the approval of the Chief Executive allocate resources and labour up to the value of \$100 (for an individual incident)
6. Once a decision has been made, notification will be communicated to the person who recorded the incident. This notification will be given within 48 hours.
7. UCSA will record all reported instances of localised damage. These records will measure if the type of the damage, if UCSA made a contribution and just what that contribution was.
8. If a student is caught causing damage then UCSA will seek the reparation from the student.

UCSA Neighborhood Vandalism

This form is to be completed by UCSA reception or the Riccarton Community Watch Riccarton Inc and forwarded to the Chief Executive. On receipt of the form a decision will be made on what action will be taken. The decision will be communicated back to the person reporting the incident within 48 hours.

Name of the person reporting the damage: _____

Contact details: _____

Property Address: _____

Date of incident ____ / ____ / ____ Time am/pm
(If the caller were away give the times/dates between which the incident occurred)

Who discovered it? _____

When was it discovered? _____

Which police station was the incident reported to? _____

Crime reference number (given by police): _____
(All incidents must be reported to the police before UCSA will consider)

Name of Police Officer: _____

Details of incident including damage caused to the property (if any): _____

Action to be taken: _____

Decision notification communicated: _____

Chief Executive approval: _____

NOTE: The UCSA will then assess all damage / incidents on a case by case basis. UCSA will allocate resources and labour (UCSA) up to the value of \$100 (for an individual incident) if the UCSA considers it justified