



Membership 'Opt-Out' Policy

Category: Governance
Last Modified: June 2010
Review Date: June 2011
Approved By: Executive Committee
Contact Person: The President, Ext 3934

Policy Statement:

This policy highlights the existing provisions in the Education Act 1989, Sections 229A-C and the Constitution of the University of Canterbury Students' Association Incorporated (the Association), Clause 1.5. It also highlights the existing practice of the University of Canterbury and the Association regarding the rights of students to resign membership of the Association, those rights being ensured by law and the governing document of the Association.

Procedure:

Should a student of the University of Canterbury, either concurrently at time of enrolment at the University, or during their term of enrolled study, choose to resign/'opt-out' of membership from the Association they must undertake the following:

Formally notify, by letter (post or electronic pdf mail), their wish not to be a member of the Association, to the:

- Student Administration of the University of Canterbury
- President of the Association

The action taken on receipt of this notification is:

- That the student's details will be removed from the data extract file from UCSMS (Jade) exported by the University or held by the Association.
- That a note regarding the 'opting out' will be placed on the student's UCSMS (Jade) file.