

UCSA Executive Minutes

Title: Minutes of the 17th UCSA Executive Meeting of 2011

Date: Tuesday 1st November 2011

Time: 5pm

Venue: UCSA Meeting Room, James Hight Building

Present: Kohan McNab (President), Sam Mossman (Finance Officer), Rachael Linehan (Vice President), Rachel Joho (Sport/Education), Morgan Perry (Science/Communication), David Holliday (Sustainability/Post Grad), Cara des Landes (Arts/Foundry & Cafes)

Apologies: Diana Jeong (Commerce/Advocacy & Welfare), Nathan Ainsworth (Welfare), Martin Mongan (Chief Executive)

Absent: Craig Whitnall (Law/Events), William William (International), Michael Cook (Engineering/Clubs)

Attendance: Erin Jackson (President elect), Bridget O'Connor-Norton (minutes),

1. Board time was taken from 5: 12– 5:20pm.
2. **086/2011**
THAT the Minutes from the Meeting on the 18 October 2011 are confirmed to be true and accurate.
Holliday/Joho ***CARRIED***
3. Conflicts of interest were noted by Kohan McNab as Director of UBS Board and UC Council.
4. Matters arising
Grants process

The Education/Sports Officer emailed the President her input regarding the grants process created by the Activities, Clubs and Events team.

The Minute Secretary emailed the Executive the following recommendation from the Advisory Board regarding the Building Strategy Development Framework for the UCSA building and the resolution was passed via email.

087/2011

THAT the Executive accept the following recommendation from the Advisory Board regarding the Building Strategy Development Framework for the UCSA Building

5.1 Option 1

Remediate the entire building and refurbish it fully at a cost in the order of \$14,655,000 and up to \$2,500,000 for land remediation.

5.2 Option 2

Remove the ballroom portion of the building to realize site potential, and strengthen and refurbish the remaining section at an estimated cost of \$12.5m plus up to \$2.5m for land remediation, a total in the order of \$15m.

5.3 Option 3

Demolish the building.

The estimated cost of demolition is in the order of \$1.1m.

If a new building was to be built in the same location, it could be sited further back from the Avon and therefore wouldn't require extensive land remediation.

5.4 Option 4

Demolish the building and rebuild

Recommendations

That detailed scoping of remediation costs be undertaken in conjunction with the insurers' quantity surveyors.

That all options be considered including remediation, demolition and relocation of functions, demolition and rebuild and alternative uses.

That the University work with the UCSA to ensure that options including remediation, demolition (full or partial), rebuild, relocation of functions and alternative uses take into account UCSA strategic planning requirements and UC Master Plan principles.

CARRIED VIA EMAIL

Action: Please contact the Minute Secretary for an appointment time for exit interview with President if haven't already done so. (Executive members)

5. President's verbal report

The President updated the Executive regarding the financial support the University is seeking from the Government. The student forum hosted by the UCSA in the Undercroft with Dr Rod Carr and the UCSA President has been posted online.

The new Executive office will be ready for use in the next week or so.

License to Occupy

The UC PVC Learning Resources, Sue McKnight has indicated that the rental details for the Undercroft and retail space will be available at the end of this week. The UCSA will continue to work through this process.

Social Events Centre

There have been complaints from parents whose children attend Ilam Primary School regarding the site of the new Social Events centre in the UCSA car park. The President believes that the complaints should be directed to the School Board of Trustees not the University or UCSA. All planning and consent requirements were carried out for the site. The President will continue work to reassure our neighbours on this project.

The Activities, Clubs and Events team are in planning for O'week 2012. The President elect and incoming Executive will meet with the ACE team next week to discuss.

Action: Please email any suggestions for O'week to the President (all Exec members)

UC Sport

The JV UC Sport Steering group has received the consultants' reports and will continue to work through them.

VSM

There is no update to report.

Student Levy Notice

The SSLAB recommendation to the Vice Chancellor was tabled at the meeting. It was noted that this document does not take into consideration the Student Services Levy Notice as there has been no confirmed decision from the Minister of Tertiary Education; Hon. Stephen Joyce regarding the feedback sent from Universities New Zealand.

UCSA Strategy Day

The UCSA Strategy day will be held on Wednesday 9th November from 8.30am-12pm and will be facilitated by the President and President elect. The President asked for the Executive to support with their attendance.

Action: Please send information regarding the Strategy Day to the Executive who are not able to attend (President and President elect)

Forestry

The President has received the Honours student project on the forestry and is still reading through it. It appears that the UCSA may be eligible for some carbon credits. There will be an update at the next meeting.

Undercroft

Phase 2 of the Undercroft is hoping to be completed by February 2012. Work is progressing with the new 360 express coffee cafe and may be operating before end of the year. During this time 360 cafe will closed for renovations. The express cafe will be fitted out in a retro style similar to other cafes popular with students.

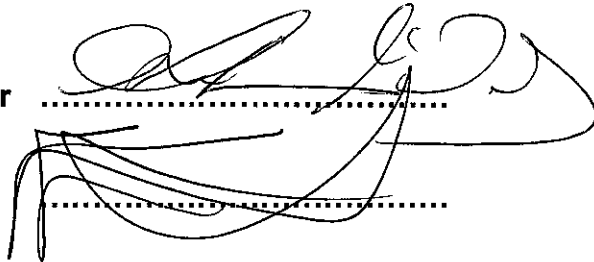
Events Centre

The builders are waiting on structural consents from the Christchurch City Council. While the completion date is for O'week the ACE team are working on other venues just in case. There will be an issue with the decrease of the number of car parks and also the noise being in close proximity to the Ilam Early Learning Centre which will be worked around.

- 6. No Chief Executive report
- 7. General Business
Congratulations to David Holliday and Cara des Landes who have completed their exams.

The meeting closed at 5:37pm.

Declared true and accurate by Chair



Witness

Date

20th DECEMBER 2012

Action Points

No	Description/ Required Action	By Whom	Completion Date
1	Please advertise for up to 2 Advisory Board positions	President	ASAP
2	Please contact the Minute Secretary for an appointment time for exit interview with President if haven't already done so.	Executive members	ASAP
3	Please email any suggestions for O'week to the President	All Exec members	ASAP
4	Please send questionnaires for Strategy Day to the Executive who are not able to attend	President and President elect	Before 9 th Nov