

5. **Matters Arising**
UC Framework for decision making on building repairs was tabled at Executive meeting.
The food and beverage proposal student survey was tabled at the Executive meeting and the President asked for feedback via email.
Action: Give feedback to President regarding food and beverage survey (all)
The Forestry project scholarship for the honours student resolution was passed via email during the week.
The Education/Sports Officer and Engineering/Clubs Officer circulated to Executive the grants and clubs review presented at the last Executive meeting.
6. **President's Verbal Report**
Masterplan Principles
The President tabled the UC Masterplan at the meeting.
Undercroft
The proposed student and UCSA office space in the Undercroft in the James Hight Tower was approved by Council last week and student consultation has begun with good feedback. There is some confusion regarding the use of the space and the UCSA is feeding responses back to the architects and designers. The President is happy with progress and hopes confirmation will be received by Friday. The Vice Chancellor Rod Carr has verbally indicated that there will be some terms of tenancy for the UCSA and this is being worked through.
University Entrance
University Council approved restricted entry to University last week with the new criteria of 120 points of the best 80 points of NCEA; with 3 points for excellence, 2 points for merit and 1 point for achieved. The University has released \$2 million dollars from their trust funds to fund scholarships for new students.
Social Space
The Fake Foundry will open this Thursday and Saturday nights at Addington Raceway with buses running to and from the UCSA car park with the first bus leaving the UCSA at 7:45pm then every 40 minutes. Addington Raceway will run the bar, staff, buses and venue while the UCSA will manage the marketing, entertainment, staging and lighting system. The band Soul System will be playing on Thursday night. Only UC students with student identification cards shown at the door will be given entry. Security staff on the door are aware of the student clientele. The President requested the Executive's full attendance to help make the first night a success.
The President is working on a project to locate some temporary space for large scale student social events.
NZUSA
The President met with the New Zealand Union of Students' Association consultant yesterday to discuss issues and give feedback as they are seeking membership. The annual fee is approximately \$70,000 so the NZUSA would need to implement significant changes to provide sufficient value to convince the UCSA to rejoin.

ENSOC

The President is working with ENSOC to help organise a car rally. The Executive would like to support this event however full support of key stakeholders is required.

Re'OWeek

The President has met with a number of the Executive and Karyn South from Fabel regarding Re'O Week. With the UCSA building closed due to the February 22nd earthquake and fewer quality bands available this has increased the cost of the event and makes it more difficult to organise. It is looking unlikely a Perfect Storm event will be held this year.

Save a Mate

This initiative by the Red Cross to help prevent alcohol and drug abuse was well received by the Executive and the Welfare Officer will lead this project.

7. Chief Executive's Written Report

Financials

The current financials show \$321,000 in debit which is the same amount as our insurance claim. Due to the February earthquake there will be a re-worked budget forecast from August 1 to 31st December.

Redundancies

Five UCSA staff members were farewelled on Friday due as a direct consequence of the February earthquake. This was a sad occasion particularly as Pete Nicholls who had worked for the UCSA for 21 years in maintenance.

Strategic Relationship with UC

The strategic relationship draft document was circulated in the Board papers for the Executive's reading.

Insurance claim

The September earthquake claim was received last month and work is currently taking place quantifying the insurance claim for the February 22nd earthquake. It may take some time to receive this claim and the UCSA is fortunate to be in a stable financial position.

8. General Business

Windows 7 Project

Elishka Rigney is a project manager at the University involved in the upgrade to windows 7 and outlook 2010 on campus. Elishka asked the Executive to join a student user group which will be formed to ascertain training needs for student's awareness sessions, class room training and questionnaire analysis. This project will affect all students and staff. The training group will represent each college and meet a few hours a month. The roll out of the project is estimated to be February 2012. The Vice President has already met with Elishka and has organised some meetings to begin student discussion.

Action: The Vice President will circulate meeting times to the Executive. (Vice President)

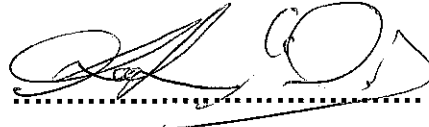
Elishka left meeting at 5.35pm

Project Updates

The Vice President will continue project updates with the Executive.

The meeting closed at 6:02pm.

Declared true and accurate by Chair



Witness



Date

12/7/11

Action Points

No	Description/ Required Action	By Whom	Completion Date
1	Give feedback to President regarding food and beverage survey	All Executive	As soon as possible
2	Circulate meeting times to Executive re: Project 7	Vice President	As soon as possible