

UCSA Executive Minutes

Title: Minutes of the 14th UCSA Executive Meeting of 2011

Date: Tuesday 20 September 2011

Time: 5pm

Venue: Okeover Common Room, Okeover House

Present: Kohan McNab (President), Sam Mossman (Finance Officer), Rachael Linehan (Vice President), Rachel Joho (Sport/Education), Cara des Landes (Arts/Foundry & Cafes), Morgan Perry (Science/Communication), William William (International)

Attendance: Erin Jackson (President elect), Martin Mongan (Chief Executive) joined meeting at 5:08pm, Bridget O'Connor-Norton (minutes)

Absent: David Holliday (Sustainability/Post Grad), Diana Jeong (Commerce/Advocacy & Welfare)

Apologies: Craig Whitnall (Law/Events), apology for lateness from Nathan Ainsworth (Welfare) arrived 5:48pm

1. Board time was taken from 5:07 – 5:09pm and from 6:04 - 6:08pm.
2. **072/2011**
THAT the Minutes from the Meeting on the 6 September 2011 are confirmed to be true and accurate.

Joho/Cook CARRIED
3. Conflicts of interest were noted by Kohan McNab as Director of UBS Board and UC Council and by Michael Cook as an employee of Red Bull.

4. There were no matters arising.

5. President's verbal report

UC

The redundancies at the University of Canterbury look to go ahead over the next three years.

The President reminded the Executive to attend faculty board meetings regarding the possible cancellation of some courses for 2012 as it was important to attend to represent the students. Man of the match this week goes to Morgan Perry for his involvement.

The President would like the Executive to support a petition on behalf of the Tertiary Education Union (TEU) to Hon. Steven Joyce, Minister for Tertiary Education and Hon. Gerry Brownlee, Earthquake Recovery Minister in their request for more financial support for University of Canterbury.

UCSA Building Framework

The Building Strategy Development Framework final document dated September 2011 was tabled at the meeting. As this document is inconclusive there is a need to look at all options in terms of remediation, demolition and what the insurance will cover. The University of Canterbury holds the insurance for the UCSA building and there has been no real indication of the possible claim. The building could be classified as two separate buildings under the insurance claim, further complicating the issue.

The continuing process is now that the President and the Chief Executive continue to work with the University to scope out the options involved.

Food and Beverage

There will be an article in Canta tomorrow regarding the option to outsource food and beverage on campus to an external supplier Compass. This article has been circulated to the Executive earlier in the week. There is a possibility that some students may have strong opinions on this topic.

License to Occupy

This document has been redrafted and will be sent back to the University with more information. The President will keep the Executive informed with any updates.

Social Events Centre

This proposal was presented to the Finance, Planning and Resources Committee yesterday and it has been agreed in principle that \$2.5million be spent on the events centre from the student services levy. Consent is required from Ilam Primary School. If this is not granted another site option could be Ilam Fields. The business case around this will be put in front of the University Council, while the consultation with the appropriate stakeholders will continue.

Undercroft Phase 2

There has been positive feedback from students regarding the new Undercroft development. A business case has been put forward for phase 2 of the development which would open up the grey areas near

the 360 cafe, out towards C block and the old Mac Block with glass surrounds. This would allow more space for food and beverage facilities for students. The aim is for phase 2 to be completed by February 2012. The cost is estimated at \$2.7 million. A suggestion was made that another stairwell could be installed at the south entrance end of the Undercroft.

Phase 3 of the Undercroft will incorporate retail outlets.

VSM

The President has been working in conjunction with the President of Otago University Students' Association Logan Edgar to seek legal advice in the best way to approach the bill so there are contingency plans for next year's Executive. National may try to get the House to go into urgency so there is a possibility this bill will need to be re-tabled after the election.

The President is progressing with a submission to Hon Steven Joyce Minister of Tertiary Education, regarding the Student Services Levy Notice. This notice is a concern for the UCSA and there may be a possibility of having to downsize activities and social events and the UCSA may seek another contract with the University for activities and events. The Executive will continue to be updated on these issues.

Constructive Critic Competition

Five teams entered from Canterbury and the results are to be correlated. The submission from UCSA and SVA regarding the draft city plan was sent to the Christchurch City Council. This was circulated to the Executive.

UC Sport

The consultative process continues to progress well.

UCSA Emergency response centre

The President visited the Montana Early Learning Centre as a possible site to set up as an emergency response centre so the UCSA can work remotely in an emergency. The UCSA are looking to purchase a generator.

073/2011

MOVE

That the President's report be accepted.

Mossman/William

CARRIED

6. Chief Executive verbal report

Food and Beverage

Stage 2 of the Undercroft is under way.

A student survey was put on Facebook regarding food and beverage on campus and there were 2157 votes. The top six categories were Burgers at 42%, build your own sandwich at 23%, sushi at 13%, souvlaki at 12% and \$2 rice at 7% with open food preparation of a microwave on site at 5%. A Unimart type retail outlet with NZPost facilities and UCSA and UC branded clothing was still wanted. Focus groups to engage students and staff in the process would help. The Vice President and Finance Officer volunteered to help organise focus groups.

A draft contract with Compass has been read by the Chair and another member of the Advisory Board and Polson Higgs. Compass is confident that though there has been a drop in student numbers due to the earthquakes the location and vibrancy of the Undercroft will balance this out. Fixed rental versus profit share options are being investigated and there are pros and cons to both options. The UCSA is investigating the possibility of operating two food caravans while maintaining two externally operated food caravans. This would increase the UCSA's income stream. Fish and chips and \$2 rice are two options for the food caravans. Compass holds the food and beverage contracts at the Forsyth Barr stadium in Dunedin and the Dunedin Events Centre. Compass also has the contract for the Auckland Zoo which they won on their rigorous commitment to sustainability practices.

The Chief Executive has been officially informed by Underground bean providers that Underground coffee is not fairtrade certified. Other possible suppliers vying for the campus contract are fairtrade certified. Fairtrade is one brand of sustainability however it is perceived to be one of the best.

Student Services Levy notice

This bill will have a significant impact on the UCSA events and activities which could result in either less events, a user pay model or alternative income streams. The Chief Executive has made inquiries with the Canterbury Community Trust who fund singular events making this not a sustainable model. The option of sponsorship could be investigated however business plans would be required for all events and this would involve a huge workload.

074/2011

MOVE from the Chair

That the Chief Executive's report be accepted.

Mossman

CARRIED

7. General Business

Grants

ENSOC have applied for a grant of \$7000 for the Roundie 500 event for buses, security and staging. The total cost was \$14,000 including the cost of the buses \$3500, security \$1200 and \$2600 for staging. The recommendation from the Activities, Clubs and Events officer is for \$3000.

074/2011

MOVE

Considerable debate followed.

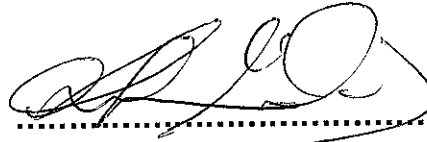
That ENSOC receive a \$3000 grant towards the Roundie 500 event with the action point to redo the grants application criteria.

Linehan/Ainsworth

CARRIED

The meeting closed at 6.26pm.

Declared true and accurate by Chair



Witness



Date

04/10/11

Action Points

No	Description/ Required Action	By Whom	Completion Date
1	Grants application criteria updated	President	asap