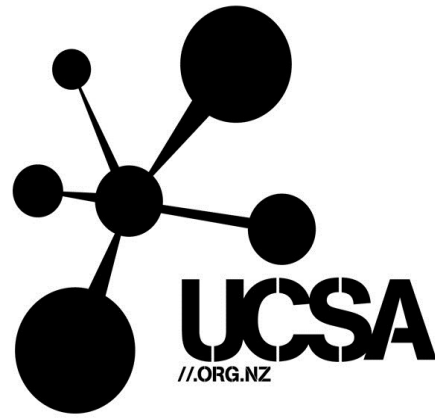


Application No:	Grant No:
Date received	Date Paid:



## Club Grant Receipt Form

Details on this form must be accompanied by original receipts/invoices. The UCSA will copy originals and return them to the club representative. The accounts department will direct credit electronically into the club bank account.

Date	Details of Purchase	Purchased from	Invoice/ receipt #	Method of payment	Amount \$
				Total	

Supporting documentation has been authorised & incurred by the Club and warrant that it complies with the eligibility criteria & rules for UCSA Club Grant.

Full name of your club or society:

\_\_\_\_\_

Main contact person:

\_\_\_\_\_

Telephone: \_\_\_\_\_

Email: \_\_\_\_\_

If you have any questions regarding this form or require further assistance please do not hesitate to visit the Activities, Clubs and Events team.

Alternatively, feel free to call a member of the team on 027 501 0365

- Contact details complete
- Copy of approval letter attached
- Original Receipts/ invoices attached
- Have you kept a photocopy of the grant receipt form and receipts for your records
- Evidence of source of remainder of funds for project attached

Amount approved \$	GL Code
Name	Signature